



Reliable solutions

Overview

This guide provides step-by-step instructions to submit a warranty claim on Hitachi Wheel Loader parts.

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G-Claim is Hitachi's universal system for warranty claims all over the world. G-Claim allows quick and easy access to HCM warranty system within a simple application.

Login to Global eService (GeS) https://www.globaleservice.com /authentication/nin001_login.aspx.

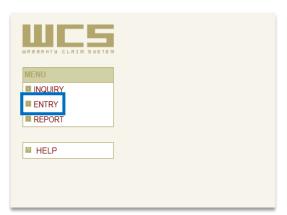
If you forgot your User ID or password, please contact the GeS Administrator, **gesadmin@hitachicm.us**.



2 If you don't have **G-Claim** listed as a menu item, please contact Takashi (Ozzy) Ozawa, **tozawa@hitachicm.us**.



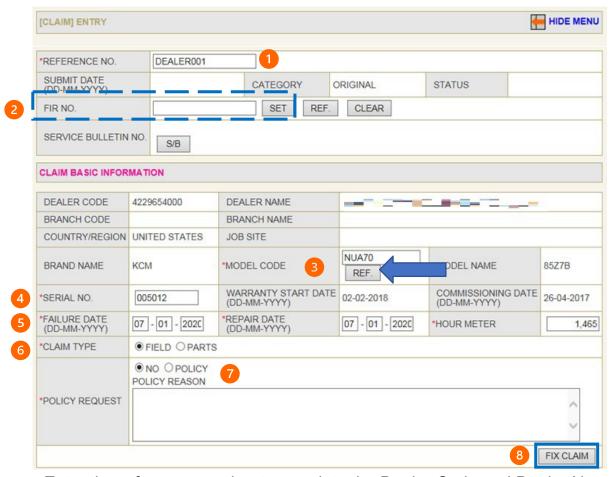
If you don't have **Entry** listed as a menu item, please contact Takashi (Ozzy) Ozawa, **tozawa@hitachicm.us**.



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ENTRY - Standard

Follow these steps to enter a standard warranty claim if the machine is still within the warranty period. All fields marked with * are required.



- 1. Enter the reference number to populate the Dealer Code and Dealer Name in the Claim Basic Information section.
- 2. Enter the FIR No. (if available) and click "Set". Claim Basic information will automatically be updated.
- 3. Enter the Model Code. If you don't know the model code, click the "REF." button to search.
- 4. Input the machine's Serial Number.
- 5. Input the Failure Date, Repair Date and Hour Meter (machine hours).
- 6. Select the Claim Type.
- 7. Select 'No' if the reason for the claim request is still within the warranty period.
- 8. Click "Fix Claim" to submit.

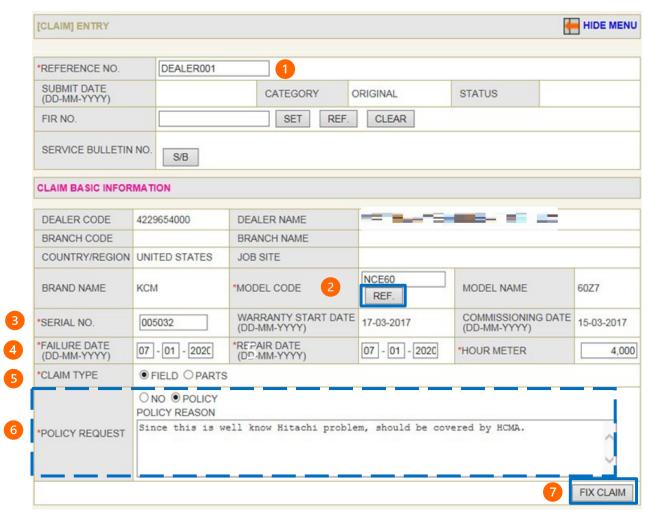
If you receive an error message, check the **Q and A section**. Or send an email to **tozawa@hitachicm.us** with screen copy.



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ENTRY - Policy

Follow these steps to enter a policy claim if the machine warranty period has expired. All fields marked with * are required.



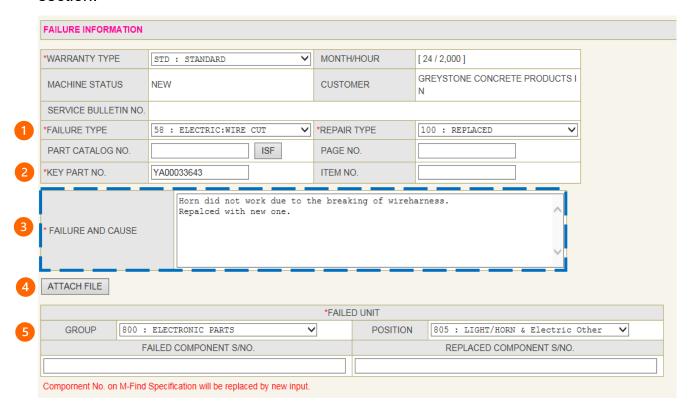
- 1. Enter the reference number to populate the Dealer Code and Dealer Name in the Claim Basic Information section.
- 2. Enter the Model Code. If you don't know the model code, click the "REF." button to search.
- 3. Input the machine's Serial Number.
- 4. Input the Failure Date, Repair Date and Hour Meter (machine hours).
- 5. Select the Claim Type.
- 6. Select 'No' if the reason for the claim request is still within the warranty period.
- 7. Click "Fix Claim" to submit.



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ENTRY – Failure Information

If the machine has an extended warranty, that information would appear in this section.



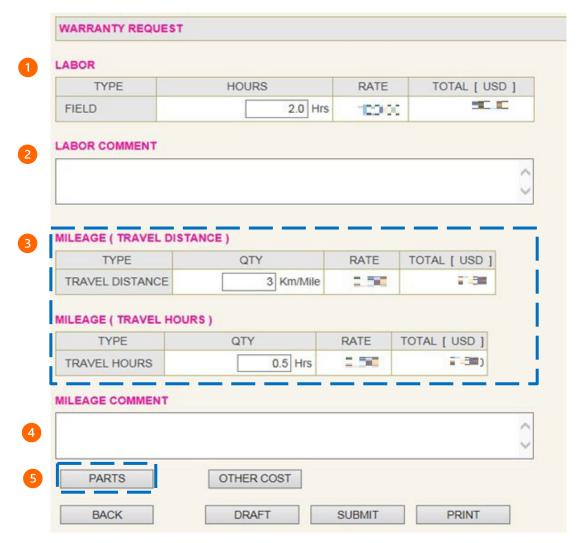
- 1. Select the Failure Type and Repair Type from the dropdown menu.
- 2. Enter the key part number.
- 3. Type the reason for the failure and cause.
- 4. Attach pictures if the damage is visible. Attach invoices, if there was a cost associated.
- 5. Select the Group and Position from the dropdown menus.

Proceed to the next section "Warranty Request".



ENTRY – Reimbursement Information (Step 1)

If the machine has an extended warranty, that information would appear in this section.



- 1. Enter the actual labor hours for repair.
- 2. Provide details for the labor hours requested (if applicable).
- 3. Enter the mileage (Travel Distance and Travel Hours). The system will calculate the rate at your dealerships standard mileage rate.
- 4. If the mileage exceeds 300 miles, fill out the Mileage Comment section. For example, "Departure: Branch city name, Arrive: Customer city name, Round trip x times.
- 5. Click the Parts button to enter the replacement parts. A new window will open.

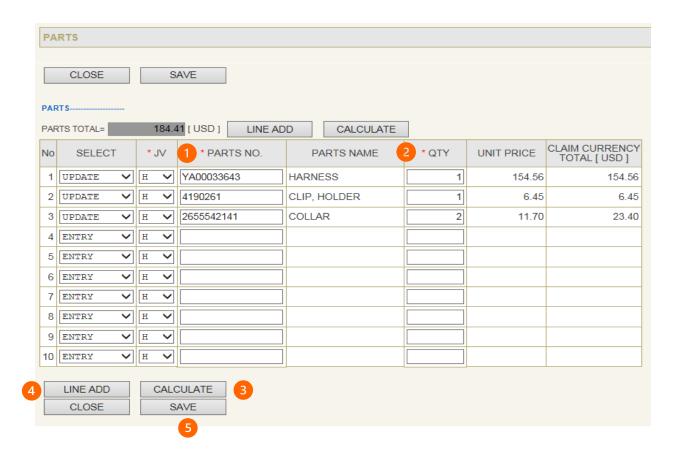
Proceed to the next page to complete the request for reimbursement steps.



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ENTRY – Reimbursement Information (Step 2)

Follow the steps below to complete the parts reimbursement section of the G-Claim entry.



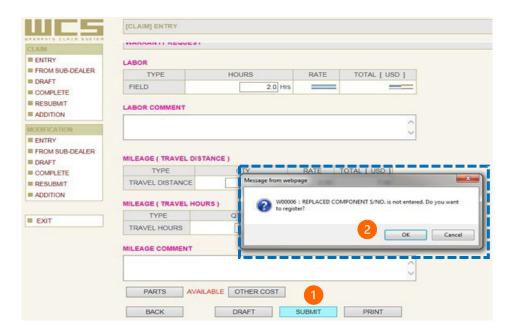
- 1. When the new window opens, enter the parts number.
- 2. Enter the quantity.
- 3. Click Calculate. The Parts Name, Unit Price and Total will be populated.
- 4. If more than 10 parts are required, click Line Add.
- 5. When all the parts have been added and verified, click Save and Close to return to the previous page.



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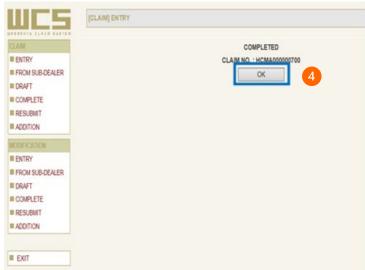
SUBMIT

Follow the steps below to submit the G-Claim entry for processing.



- 1. Click Submit.
- 2. Click "OK" when the popup box appears to register the request.
- 3. Scroll down the page and click "OK".
- 4. Click "OK" to submit the entry.





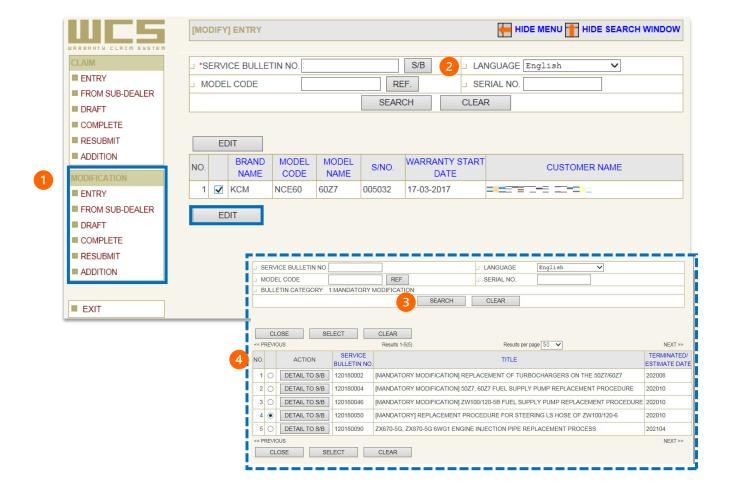
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ENTRY – Modification (Service Campaign)

Follow the steps below to enter a claim if HCM issued a Service Bulletin which requires machines to be repaired.

- 1. From the main menu, click on Entry. When the new window appears, select Entry from the Modification menu.
- 2. Click on the S/B button to search for the correct Service Bulletin.
- 3. When the new window opens, enter the S/B number and click Search.
- 4. Select the appropriate S/B from the list and click Select.
- 5. A list will appear showing all machines that require modification at your dealership. Select the machine(s) and click Edit.



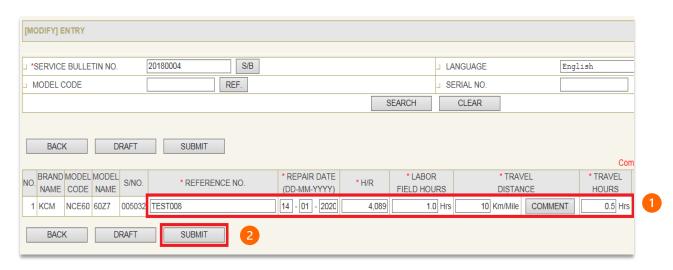




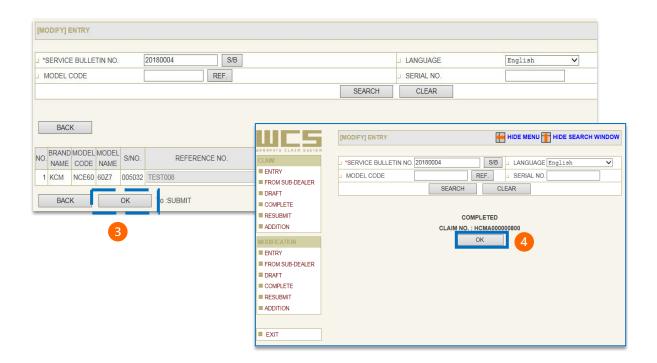
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ENTRY – Modification (Service Campaign)

Follow the steps below to enter a claim if HCM issued a Service Bulletin which requires machines to be repaired.



- 1. Fill out the required information: Reference No., Repair Date, Hours, Labor Field Hours, Travel Distance and Travel Hours.
- 2. Click Submit to record the information.
- 3. Click OK to submit.
- 4. When the popup window appears, click OK.





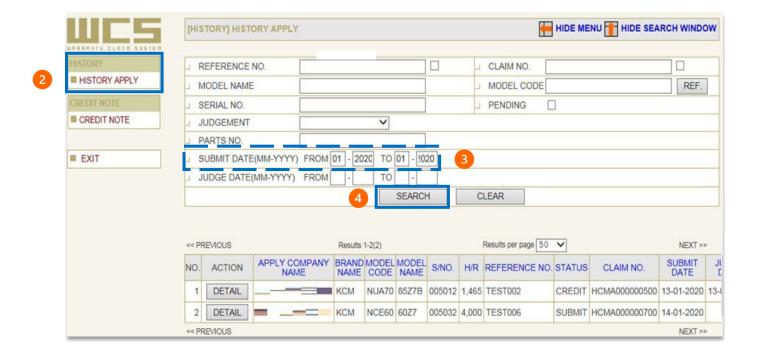
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INQUIRY

Follow the steps below to check the status of a submitted claim.

- 1. From the main menu, click on Inquiry.
- 2. When the new window appears, select History Apply from the History menu.
- 3. Enter the Submit Date range.
- 4. Click Search.



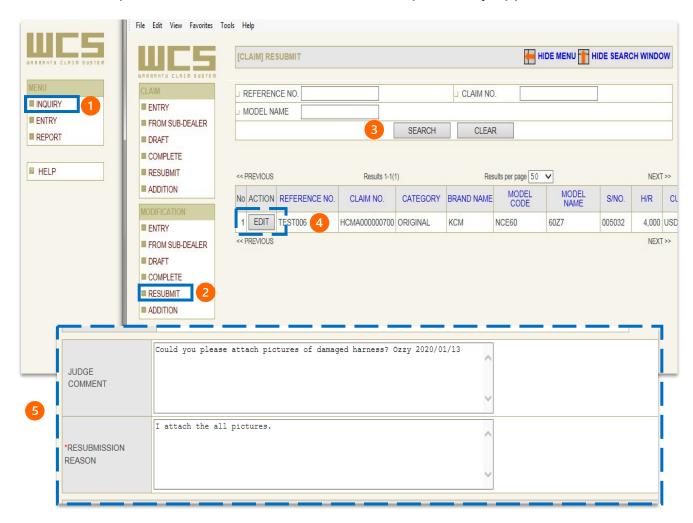




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ENTRY – Resubmit a Rejected Claim

Follow the steps below to resubmit a claim that was previously approved.

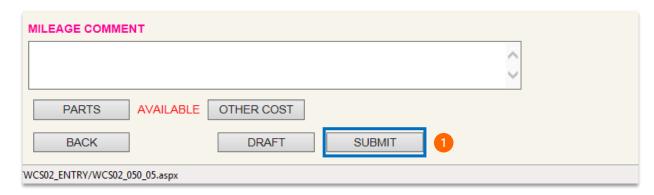


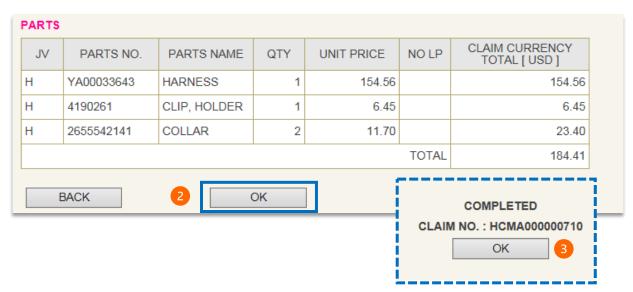
- 1. Select Entry from the main menu.
- 2. When the Modification appears, select Resubmit.
- 3. Click Search to locate the claim.
- 4. Click Edit to open the next section.
- 5. Review the Judge Comment section and complete the Resubmission Reason section. If necessary, attach pictures or adjust the reimbursement amount.



ENTRY – Resubmit a Rejected Claim (con't)

Follow the steps below to resubmit a claim that was previously approved.





- 1. Scroll down to the Mileage Comment section and click Submit.
- 2. Scroll down to the Parts section and click OK.
- 3. A popup box will appear, click OK to exit.

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FREQUENTLY ASKED QUESTIONS

Q1: I don't have a Global e-Service account, or forgot ID, password...

A1: Please contact GES Administrator, gesadmin@hitachicm.us.

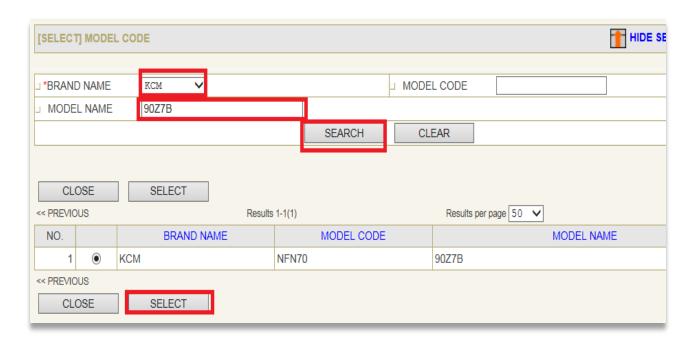
Q2: I don't see the G-Claim option in the Globale-Service menu.

A2: Please send email to tozawa@hitachicm.us.

Q3: I don't know the correct model code of the machine.

A3: Please click "REF" button. If ZW model, search by model with "HCM". If Z model, search with "KCM".





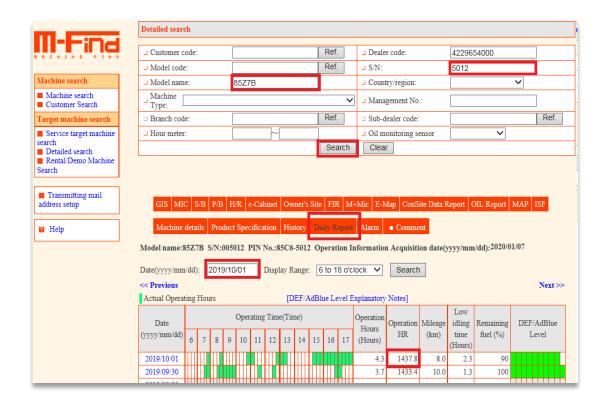


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If you receive the following error messages:

Q4: "There are difference between inputted hour meter and daily data. Please check the machine hour meter and daily data." or "Entered Hour Meter, Failure Date of the past has been reduced from Hour Meter."

A4: Confirm if the date line is DD-MM-YYYY. Confirm correct hour meter by telematics in M-Find.

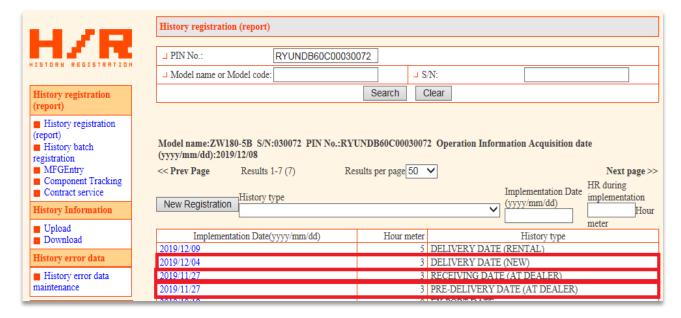


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Q5: "Warranty Start Date is Invalid."

A5: Please go to History Registration (H/R) and check if history (day and hour) are correctly registered.

- Delivery Date (New)
- Receiving Date (At Dealer)
- Pre-Delivery Date (At Dealer)

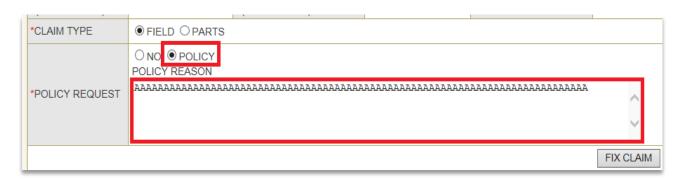


Q6: "This machine is not own machine."

A6: Please send an email to **tozawa@hitachicm.us**.

Q7: "Standard Warranty is expired. Hour Meter and Failure Date should be confirmed."

A7: Click "Policy" and fill out the policy reason in the box.



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Q8: How can I submit Campaign claim?

A8: Please see page 9. Select Entry from the "MODIFICATION" menu.

Q9: How can I apply Parts reimbursement?

A9: Please see pages 6 – 7. Clicks "PARTS" BUTTON.

Q10: How can I attach pictures or invoices?

A10: Please see pages 5. Clicks "ATTACH FILE" BUTTON.

Q11: How can I apply Parts reimbursement?

A11: Please see pages 6 – 7. Clicks "PARTS" BUTTON.

Q12: How can I apply freight cost?

Q12: Please see page 6. It is already included in new parts rate.

Q13: How can I change reimbursement rate?

Q13: Please apply by letter with company stamp to: **tozawa@hitachicm.us**. We can update once a year if it is reasonable.

CONTACT

If you have questions or issues with G-Claim, please contact Takashi (Ozzy) Ozawa, Product support Manager, HCMA: **tozawa@hitachicm.us**.

To learn more about the G-Claim warranty process, request the Submitting a G-Claim Entry course in Hitachi Academy by sending an email to: hcma-training@hitachicm.us.

For assistance with retrieving or resetting your Hitachi Academy login information, please contact the Hitachi Academy Administrator: https://doi.org/10.1007/journal.org/<a> training@hitachicm.us.

